



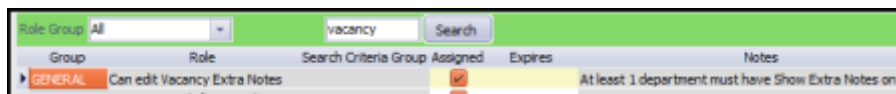
## Alternative top right view on vacancy

Switchable Extra Notes can now be added to the Vacancy top right view so that users have 2 notes fields.

In the Vacancy form the button Switch Job Desc takes you to the Job Description view and Switch Extra Notes takes you to the Extra Notes view.



This is set up in - Maintenance - User Roles - Can edit Vacancy Extra Notes.



Departments need to be set up to show extra notes via Maintenance - Agency Setup - Departments

Branches	<div><div>Add</div><div>Delete</div><div>Help</div></div>							
Divisions	<div><div>Applicant Questionnaire</div><div>Vacancy Questionnaire</div><div>Placement Questionnaire</div><div>Reference Questionnaire</div><div>Timesheet</div></div>							
Departments								
Document Templates	ID	Department	Searchable	Division	Analysis Code	Publish To Web	Sort Order	Show Extra Notes
Document Types	0	Null	<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>
Phone Types	DR	Drivers	<input checked="" type="checkbox"/>			<input type="checkbox"/>		<input checked="" type="checkbox"/>
	HE	Health	<input checked="" type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>
			<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>

The Extra Notes title can be amended in Maintenance - General Settings - Terminology - No 760.

770 Terminology	Collection Child 2 Name	Sub-sub-Collection
780 Terminology	Vacancy Extra Notes	Extra Notes

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[https://iqxusers.co.uk/iqxhelp/doku.php?id=vacancy\\_job:ug3-30](https://iqxusers.co.uk/iqxhelp/doku.php?id=vacancy_job:ug3-30)

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