

## Postcode Distance Searching

## **Postcode Distance Searching**

This is a licenced feature requiring IQX setup. The configuration details are here.

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This calculates the difference (in a straight line) between 2 postcodes.

- · Between the Candidate and the Client postcodes
- From a Search Criteria in Vacancy or Client selector, Search view

In a Vacancy when using the Search button to find suitable Candidates for the Short List the Results view will display a new column showing showing the distance in miles that the candidate is away from the vacancy (using Site Postcode if exists, and Company post code if it doesn't).

This requires each side to have a valid postcode. If either side is blank or wrongly formatted or not recognised as a real postcode the result is blank.

	-0									
Search for Candidates										
Review the search result and tick any you wish to short list										
Candidate	Consultant	Availability	Miles Away	Alert	Pr'ty Short List	<u>^</u>				
Michael McCormack	STEWART	0 %	2.3		5					
Ronald Moorby	STEWART	0 %	169.4		5					

The Default Vacancy Requirements criteria can be set up to show on all vacancies so that you can restrict results within a certain radius

For Agencies that use shifts, when you are filling shifts there will be a new column showing the distance in miles that the candidate is away from the postcode of the vacancy (using site postcode if exists, or company postcode if not)

Expand Process SMS / Er	ad Hid	le Duplicate and F	illed Shilts Auto-fill This Temp	Send Pac	5
eviously used employees highlighted (Yellow for lame Alert Dowan, Tonya Coung, Iain Kidley, John Iamilton, Irene Carle, Bisin Ranescu, Michaela <b>Dyslexia Support</b> angthome, Ann Dawber, Rachel Jaron, Colin funn, Susan		Ref. Date 11 Tue 09/04	Vacancy) From To Description /2013 08:30 15:30 Primary Day TA 4/2013 08:30 15:30 Primary Day TA (	Note	Client No

It is also possible to search for candidates, whose post code is within a radius of a given postcode



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				Select Pe	rson					
Keyname or Numb	er		End	New			Close		Help	
	Criteria	Hints	Clear	Department Industrial	v	Perm	Temp	Ether	Search	
Search Stored Selections Stored Searches Reports Mail Merge Bulk CV Import				s with TD6 SJT						

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Similarly, you can search for companies where the post code is within a radius of a given postcode

۲				Select Company				- • •
Keyname or #A/C	Code *		Find	Companies Contacts	New	Close	Help	
Selection	Criteria	Hints	Clear	Search				
Search			Starte wi	th TD6 SJT				
Stored Selections	Radius	from Postco	de0	÷. 30 ÷				
Stored Searches				• • •				
Reports								

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Last update: 2019/11/21 11:20

2024/05/07 06:34