

# **Overview of New Features**

Below is a summary of the main new features that have been implemented between version 2.16.6 and 2.21.08 (inclusive).

For more details please see the Release Notes for the particular version.

#### **New User Roles and Layouts**

| Version | Role/Layout  |
|---------|--|
| 2.22.06 | Send notes to groups of Users  |
| 2.22.02 | Role to access iqxWEB Setup on Maintenance menu                                  |
| 2.21.08 | User Role that allows provisional timesheet creation without Accounts role       |
| 2.21.04 | Agency Questions can be included in Email Signature.                             |
| 2.21.04 | Ability to add a New Vacancy view on the Desktop.                                |
| 2.21.02 | New collections / Internal chat feature available on Desktop.                    |
| 2.21.02 | New role to enable users to change Direct Engagements.                           |
| 2.20.11 | Users can select an alternative Theme to change the display colours and buttons. |
| 2.20.11 | Users can select Standard or Relaxed line depth.                                 |
| 2.20.6  | Personalise the side bar of IQX Records  |
| 2.20.4  | Role to allow All on mailmerge   |
| 2.20.4  | IQX Reminders and Appointments linked to Outlook                                 |
| 2.19.2  | Alternative Button bars per User   |
| 2.18.8  | Extend User email address field to 100 chars                                     |
| 2.18.8  | Leaving or Deleting User tidies IQXWeb access                                    |
| 2.18.6  | Role to be able to Delete Documents  |
| 2.18.6  | New user layout setting 'Can Delete Documents'                                   |
| 2.18.6  | New user role 'Data Protection Manager'  |
| 2.18.4  | New user role 'Can maintain Compliance Docs'                                     |
| 2.18.2  | Adding and Maintaining Users   |
| 2.17.12 | Quick lookup facility on Person Selector   |
| 2.17.12 | Filter boxes on Person & Company Selector  |
| 2.17.12 | Can use GDPR functionality   |
| 2.17.12 | Can Maintain Users   |
| 2.17.8  | Can Send e-signatures  |
| 2.17.8  | Can edit end date of Contract Placements   |

#### **Candidates**

| Version | Feature   |
|---------|---|
| 2.22.06 | Ability to have Webapp push notification                            |
| 2.22.06 | Candidates able to have a Preferred list of clients and Shift Types |
| 2.22.02 | Availability view - Create a linked reminder for Contact Date       |
| 2.22.02 | Sending Checklist reports from Person record asks for Vacancy Link  |



2024/05/07 13:43 2/8 Overview of New Features

| Version | Feature   |
|---------|---|
| 2.21.11 | Parse CV added to Fast New Person Wizard  |
| 2.21.11 | Contact Event Call Backs - Linked Pop Up Reminder                               |
| 2.21.11 | Contact Events with linked Candidates   |
| 2.21.11 | Searching for Vacancies from Person - Option to view results on a Map           |
| 2.21.11 | Searching for Vacancies from Person - Desk Type mirrors Users Default Temp Desk |
| 2.21.11 | Send CV's without invoking the Word Processor                                   |
| 2.21.11 | Bulk CV Import for both IQX and IQXanywhere                                     |
| 2.21.08 | Optional Document Expiry date field   |
| 2.21.08 | CV improvements - Now CV can be either Docx or PDF Format                       |
| 2.21.08 | Save Emails in Documents and Compliance Documents                               |
| 2.21.08 | Start the New Person Wizard directly from IQX Inbox.                            |
| 2.21.04 | Departmental Questions can be added to Contact Event Questionnaire.             |
| 2.21.02 | Document signing - Refinements.   |
| 2.21.02 | Fast New Person Wizard now shows Temp Desks.                                    |
| 2.20.11 | Ability to select other recipients when sending email Notifications             |
| 2.20.11 | Ability to send Notifications directly from Candidate record                    |
| 2.20.11 | Compliance Documents Dynamic Stamping   |
| 2.20.11 | Global Key Word search for candidates and clients                               |
| 2.20.9  | Employment history can be added when parsing a CV                               |
| 2.20.9  | Add to favourites direct from record  |
| 2.19.11 | Can drag person from favourites to a shortlist                                  |
| 2.19.4  | Candidates can have more than one Consultant                                    |
|         | Broadbean amendments when adding new Candidates                                 |
| 2.18.11 | Bulk CV import accepts PDFs and Source added                                    |
|         | Add a reminder when adding WithHold   |
|         | Notes can now be indexed searched   |
| 2.18.8  | Gender Field now also on Payroll view - renamed HMRC Gender                     |
| 2.18.8  | Switch to disable payroll number checking when changing composite template      |
| 2.18.6  | Move Subscribe options to Person header   |
| 2.18.6  | Postcode Lookup on Reference Request and Fast New wizard                        |
| 2.18.6  | Secondary Agency form improvements  |
| 2.18.6  | Adding a Unique Tax Reference to a person record                                |
| 2.18.6  | State Visibility and Consent Management   |
| 2.18.4  | Select candidate whilst videoing through shortlist                              |
| 2.18.4  | Auto-matching Candidates to Vacancies   |
| 2.17.12 | Single Page New Person Wizard   |
| 2.17.12 | Quick Contact Events  |
| 2.17.12 | Differentiation between attempt to contact and actual contact in contact events |
| 2.17.10 | Thumbnail Photo on Person Button Bar  |
| 2.17.8  | Candidate Photos can now be archived  |
| 2.17.4  | PDF CVs can now be imported into CV text  |
| 2.17.4  | Centralisation of witholding  |



2024/05/07 13:43 3/8 Overview of New Features

## **Companies**

| Version | Feature  |
|---------|--|
| 2.22.06 | Company record now shows Registration Date   |
| 2.22.06 | Ability to Search on Notes on certain Selectors                                      |
| 2.21.08 | Client Notifications from Shortlist to include multiple candidates                   |
| 2.21.02 | Switch added to tidy away Accounts fields for fixed percents.                        |
| 2.20.2  | Add an accounts contact from miscellaneous view                                      |
| 2.19.11 | Companies House Look Up  |
| 2.19.11 | Vat Number Checker   |
| 2.18.11 | Sales Role - can now view Placements   |
| 2.18.8  | Company - Accounts Setup - Indicate fields that should be filled in with an asterisk |
| 2.18.6  | Secondary Agency form improvements   |
| 2.17.2  | Method of Identifying Private Sector Companies re IR35                               |

# **Searching and Viewing Records**

| Version | Feature  |
|---------|--|
| 2.22.02 | Add a selection of highlighted records to Favourites                             |
| 2.22.02 | Booked Holiday and Absence will show against a Contract Placement and Timesheet  |
| 2.19.2  | Map Button to show location of records   |
| 2.18.11 | Managers can add to others Stored Selections                                     |
| 2.18.4  | New filter field for searching within Maintenance pages                          |
| 2.18.4  | Ability to exclude archived and do not use candidates from vacancy search        |
| 2.17.12 | Changing Selector Columns and saving their position                              |
| 2.17.12 | Ability to open the same company multiple times with different contacts selected |
| 2.17.12 | Filtering within Search Criteria   |
| 2.17.12 | Easier Access to stored searches and selection                                   |
| 2.17.12 | Filtering on Temp Desk temps View including postcode distance filtering          |
| 2.17.12 | Quick Lookup facility on Person Selector   |
| 2.17.12 | Filter Boxes on Person & Company Selector  |

#### **Shifts**

| Version | Feature  |
|---------|--|
| 2.22.06 | Search both Contract and Shift vacancies, ensuring future shifts exist |
| 2.19.11 | Reporting on Shift Prices  |
| 2.18.11 | Quick Fill Shifts button from Shift Reference                          |
| 2.18.8  | Add Shift reference field to bulk shift adder                          |
| 2.18.6  | Shift Notifications sent to Secondary Agencies                         |
| 2.18.4  | Cancel confirmation notifications from different locations             |
| 2.17.6  | Notifications to be called from Shifts Finish button                   |
| 2.17.2  | Improvements to filtering shifts                                       |
| 2.17.2  | Images can now be included in shift notifications                      |



2024/05/07 13:43 4/8 Overview of New Features

## **Vacancies, Progress and Placements**

| Version | Feature   |
|---------|---|
| 2.22.02 | Create from Vacancy Stored Search a Global Person Default               |
| 2.21.11 | Process button and When Entered column added to Placement - shifts view |
| 2.21.08 | AWR Linked Placements - Identifying the primary placement               |
| 2.21.04 | Placement extension system added  |
| 2.20.11 | Placement rates enhancements to allow margin checks                     |
| 2.20.6  | Send confirmations direct from placements                               |
| 2.20.6  | Placements 'Active' in date range on selector                           |
| 2.20.6  | Work Pattern moved on placement record                                  |
| 2.19.2  | Progress Colour   |
| 2.18.6  | Vacancy Teams extended to Temp Vacancies                                |
| 2.18.4  | Peak BI Integration   |
| 2.18.4  | Auto-matching Candidates to Vacancies                                   |
| 2.17.6  | Salary Field on a Perm Vacancy allows for a range                       |
| 2.17.2  | Direct Link from IQX to Broadbean                                       |
| 2.17.2  | Margin calculations can be seen on placement the same as vacancy        |

## **Temp Desk**

| Version | Feature  |
|---------|--|
| 2.22.02 | Temp Desk Availability view - Contract Desk - Show work pattern in front of Availability |
| 2.22.02 | Booked Holiday and Absence will show against a Contract Placement and Timesheet          |
| 2.22.02 | Managers can create Ops Teams for managing Temp Desk Placements and Temps Views          |
| 2.21.08 | New Temp Desk setting to pre-tick Match exact grade only                                 |
| 2.21.08 | Temp Desk Availability - Ability to see all in week on Contract Desks                    |
| 2.21.08 | Scroll arrows added to Temp Desk headers   |
| 2.20.6  | Temp Desk Expiry Date Improvements - person or compliance consultant                     |
| 2.20.4  | Temp Desk Expiry Date Improvements - Own Candidates                                      |
| 2.19.6  | Can Show Unavailability Types on Temp Desk Temps   |
| 2.19.2  | Role to hide Add Vacancy button on Shift Desks   |
| 2.17.12 | Filtering on Temp Desk temps View including postcode distance filtering                  |
| 2.17.10 | New Column on Expiry Dates view for shifts after expiry                                  |
| 2.17.8  | Can display shifts from multiple desks   |
| 2.17.6  | Copy & Paste from Fields in Temp Desk - Temps  |
| 2.17.6  | Filter temp desk temps by available in week  |
| 2.17.6  | Temp Desk shifts filter - by payroll week  |
| 2.17.6  | Shift Import from email  |

## **Timesheets and Invoicing**

| Version | Feature   |
|---------|---|
| 2.22.02 | Signed Timesheets show who signed the Timesheet |



2024/05/07 13:43 5/8 Overview of New Features

| Version | Feature  |
|---------|--|
| 2.21.11 | Set Client Contacts as Timesheet Authorisers                                   |
| 2.21.11 | Provisional Timesheets linked to Special Placements                            |
| 2.21.08 | Filters added to Complete Linked Timesheets view                               |
| 2.21.04 | Notifications can be sent to Candidate and Client from Provisional Timesheets. |
| 2.21.02 | Alternative Invoice Addresses and Invoice Prefixes.                            |
| 2.21.02 | Method to edit missing PO numbers from Batch Invoicing form.                   |
| 2.20.4  | Total number of hours now visible on timesheet                                 |
| 2.19.11 | Timsheet Improvements  |
| 2.19.2  | Table of Invoice lines and associated data for GM reporting                    |
| 2.18.11 | Invoice creation blocked if no access to folders                               |
| 2.18.11 | Invoicing accepts JPG timesheet images   |
| 2.18.11 | Shift description visible on Provisional Timesheets                            |
| 2.18.11 | Timesheet Dispatcher improvements  |
| 2.18.8  | Add Bulk Delete button to Person-based TS Image linking                        |
| 2.18.6  | Timesheet Image rotation saved   |
| 2.18.6  | Switch to hide Do Not Transfer on Completed Timesheets                         |
| 2.18.6  | Review of Delete/Cancel button on timesheet with contra timesheets             |
| 2.18.6  | Statements will use IQX Email signature  |
| 2.18.4  | New invoice groupings for batch invoicing                                      |
| 2.18.4  | Adhoc invoice form shows template used   |
| 2.17.12 | Direct Engagement  |
| 2.17.6  | Provisional Timesheet totals unrounded figures so is different to completed    |
| 2.17.6  | Improve problem reporting from batch invoicing                                 |
| 2.17.6  | Extra warning on timesheet entry   |
| 2.17.4  | Timesheets can show Tax Method & IR35  |
| 2.17.4  | Alternative timesheet image linking improvements                               |
| 2.17.2  | Ability to create a credit note directly from an invoice                       |

## Compliance

| Version | Feature  |
|---------|--|
| 2.22.02 | Online Reference Request allows saving to Compliance Documents |
| 2.22.02 | Save a report as a PDF to Documents and Compliance Documents   |
| 2.21.11 | Drag Documents out of IQX into a folder or Email               |
| 2.21.11 | Compliance Documents - Merge two into one                      |
| 2.18.8  | New compliance checking mechanism per Candidate Role           |
| 2.18.4  | Secure sending of Data Access Requests                         |
| 2.18.4  | Remove bank details as part of P45 process                     |
| 2.18.4  | Gender Pay Gap Reporting                                       |
| 2.18.4  | Bulk deletion of historic documents                            |
| 2.18.4  | New user role 'Can maintain Compliance Docs'                   |



2024/05/07 13:43 6/8 Overview of New Features

## **IQXWeb**

| Version | Feature  |
|---------|--|
| 2.22.06 | Online Web References - Can now be edited before sending to the referee          |
| 2.19.6  | Wizard to set up Profiles and Users to Support IQXHub Web Services               |
| 2.18.8  | Documents uploaded from IQXWeb Portal Compliance process                         |
| 2.18.8  | Sources - Add publishtoweb to orgin table to control what sources show on IQXWeb |
| 2.18.6  | IQXWeb Maintenance - Documents maintenance form changes                          |
| 2.17.10 | Ability to link all companies in a Group for IQXWeb                              |
| 2.17.8  | Candidates with Web access now able to see and complete all timesheets online    |

# **System Administrator**

| Version | Feature   |
|---------|---|
| 2.22.06 | Audit when Contact Event type is merged or deleted                              |
| 2.22.06 | Audit Trail for Person Notes  |
| 2.22.06 | Audit when a composite company is selected in Person Payroll                    |
| 2.22.06 | New Role for setting up Domains   |
| 2.22.06 | Ability to add a table to Boiler Plate Text templates                           |
| 2.22.02 | Job to create Provisional Timesheets for all or selection of Temp Desks         |
| 2.22.02 | User Auditing - Changes to Division and other major Staff fields                |
| 2.22.02 | New Vacancy Questionnaire group that can only be edited by Managers             |
|         | Disconnecting Composite Company Templates                                       |
| 2.21.11 | Job Runner Schedule 'Run now' button  |
| 2.21.08 | 'System Only' Consultant logins possible  |
|         | Auditing added when a contact that has open vacancies is moved to a new company |
| 2.21.08 | Global Default Rate Scheme - E-Timesheets                                       |
| 2.21.08 | Availability Reasons - Merge option   |
|         | Shift Cancel Reasons - Merge option   |
|         | Temp Desk Availability - Ability to search for Non-Current candidate states     |
| 2.21.08 | Client Notifications from Shortlist to include multiple candidates              |
| 2.20.9  | Frequently used counties  |
| 2.20.4  | Switches for New Person Wizard  |
| 2.20.2  | Option to set Email, Mobile, Address and Postcode as required fields            |
| 2.19.11 | IR35 Legislation Changes  |
| 2.19.6  | Document Templates can now contain tick boxes                                   |
| 2.19.6  | Mail Chimp separable by Division  |
| 2.19.4  | Person States can be divisionalised   |
| 2.19.2  | Switch to turn on default Tax Method of Ltd                                     |
| 2.18.11 | Skype for Business integration  |
| 2.18.8  | Zero Pay & Charge Warnings Configurable by Division                             |
| 2.18.8  | Questionnaire code and data Restore process in maintenance                      |
| 2.18.8  | Simple Web and Database Connection Check from Help Menu                         |
| 2.18.8  | Merge WPKMaintain into IQX  |



 2024/05/07 13:43
 7/8
 Overview of New Features

| Version | Feature   |
|---------|---|
| 2.18.8  | Allow web service call for Telephony links  |
| 2.18.8  | Switch to allow spaces in Question Choice analysis field, default is NOT allowed    |
| 2.18.8  | SQLTool has selector for Procedures and Functions                                   |
| 2.18.8  | Add Find and Line Number to Database Functions                                      |
| 2.18.8  | Add indicator to General Settings to show that a Custom HTML SMS function is in use |
| 2.18.8  | Governor resource for Max_Statement_Count increased to 200                          |
| 2.18.8  | Transactionalise WPK updates  |
| 2.18.8  | After WPK is applied a message to say 'Please re-start the program'                 |
| 2.18.8  | Remove redundant custom field WPK switches  |
| 2.18.8  | Delete button on Hub Monitor view in database diagnostics                           |
| 2.18.6  | Date of Birth Validation  |
| 2.18.6  | Group Email setup for XML jobs  |
| 2.18.6  | Division controls re Cancel & Correct   |
| 2.18.6  | Single Sign On  |
| 2.18.6  | View Static Data Downloads  |
| 2.18.6  | Function to extract text from Contact Events html                                   |
| 2.18.6  | Database updates - allow force attempt where multiple connections                   |
| 2.18.6  | Database Diagnostics view to show database update history                           |
| 2.18.6  | General Settings - changes for more logical groupings                               |
| 2.18.6  | Ensure that using & in a Question or Choice ID functions                            |
| 2.18.6  | Ensure IQXHub backup does not trigger Button Bar failure button                     |
| 2.18.4  | Wizard for tidying tasks on User leaving  |
| 2.18.2  | Restrict Access to Specific Document Types  |
| 2.18.2  | Set the Maximum Number of Windows that can be Open                                  |
| 2.18.2  | Switch to Make Source Required on New Person Wizard                                 |
| 2.18.2  | Switch when adding History to Filter Certain States                                 |
| 2.18.2  | Maximising Window only Affects Window in Focus                                      |
| 2.17.12 | Simplified method of setting up custom columns                                      |
| 2.17.8  | Candidate Bank Details can be Obscured  |
| 2.17.4  | Bank Scan replacement   |
| 2.17.2  | Enforce End of week dates in Rates Scheme   |
| 2.17.2  | Dynamic Rate Schemes – apply dates to overrides                                     |
| 2.17.2  | Extra columns on rate schemes to record information for reporting                   |
| 2.17.2  | Auditing of rate changes  |

## Miscellaneous

| Version | Feature   |
|---------|---|
| 2.22.06 | Desk Top Inbox - Default folder indication        |
| 2.22.06 | Desk Top Inbox - Filter and Search                |
| 2.22.02 | Various Improvements to Notifications             |
| 2.22.02 | Reports can have editable fields                  |
| 2.22.02 | Various Improvements to the Inbox on the Desk Top |



Overview of New Features 2024/05/07 13:43 8/8

| Version | Feature  |
|---------|--|
| 2.21.11 | Specify a limit for the number of emails and texts that can be sent  |
| 2.21.11 | Sort Order added to Desktop - Charts view  |
| 2.21.11 | Save a report as a PDF to either Documents or Compliance Documents views                                   |
| 2.21.08 | Reconnect button added to the File Menu  |
| 2.21.08 | Filter added to Inbox and sortable columns   |
| 2.20.4  | Reports can output to multiple named sheets  |
| 2.20.4  | Ability to save Agency Documents in database for jobs access   |
| 2.20.2  | Desktop has a view for a definable state of person e.g. in registration                                    |
| 2.18.11 | Managing MailChimp Unsubscribers.  |
| 2.18.11 | Ability to drag link a record to an unlinked email in the IQX Inbox  |
| 2.18.8  | Audit additions - Placement TheirRef, Database Functions   |
| 2.18.6  | Documents to display html and text files   |
| 2.18.6  | Prevention of using a Payband limited to a division  |
| 2.18.6  | Hide option to include Unsubscribe to Marketing in Mail Merge  |
| 2.18.4  | Headline available on contact events   |
| 2.18.4  | Adding deletion dates to individual documents  |
| 2.18.2  | Contact Event- Email Sent Log  |
| 2.17.10 | Add other staff to Pop Up Reminders  |
| 2.17.8  | Changes to Vacancy Shortlist and Desktop Progress views to show additional information                     |
| 2.17.8  | New questions in placement that only managers can answer   |
| 2.17.8  | Can now only delete your own favourites  |
| 2.17.6  | Table constraint preventing zero week timesheets being added to the database                               |
| 2.17.6  | Recent IQX to only use WPMaintain2   |
| 2.17.4  | Left Button bar  |
| 2.16.12 | Active Directory Single Sign on  |
| 2.16.8  | Favourites – can be viewed and amended by users in same div, can be Processed, added from stored selection |
| 2.16.6  | Users can build own Favourite List of document Templates   |

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Last update: 2022/07/21 11:35

