



# Release 2.19.6

If you have custom forms defined in IQX, not all new features may be available to you. Your agency custom forms are shown on Help – About.

- [Features](#)
- [Enhancements](#)
- [System Administrator](#)
- [Fixes](#)

## FEATURES

### Make mailchimp separable by division

For Agencies that have multiple brands/divisions it is now possible to have different Mail Chimp Accounts for each division. This needs to be configured by the System Administrator

Setting	Value
Name	Liliesleaf Nursing
Analysis	A2
Default Payroll Identifier	A
Override Invoice Layout	
Statement Frequency	None
Timesheet Dispatcher	MTC, EM,
Default Document Pack	
Short Code	
Publish To Web	<input checked="" type="checkbox"/>
Web Description	Liliesleaf Nursing
Show Fast Person Wizard	<input checked="" type="checkbox"/>
TS Move State	
Exclude Zero Pay Charge Warning	<input type="checkbox"/>
Mailchimp override settings	<input checked="" type="checkbox"/>
Mailchimp API Key	
Mailchimp URL	
Mailchimp Username	
Unenroll	<input type="checkbox"/>

### Template with tick boxes

It is now possible to use fillable forms (Word documents with check boxes of 'Click here to enter text' areas) in your document templates to assist consultants in completing standard forms that need to be sent to contacts.



	CLIENT			
Client				
Are terms/contract required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	VMS? Yes <input type="checkbox"/>	No <input type="checkbox"/>
Pre-Placement Checks	HCPC <input type="checkbox"/>	DBS <input type="checkbox"/>	RTW <input type="checkbox"/>	Rate Confirmation Attached <input type="checkbox"/>
Manager's Name	Click or tap here to enter text.			

## Warning if Critical Hub(s) not Running

Warning if Critical IQX Hubs not running. If there is a problem there will be a warning when logging in.

## Ability to show unavailability Types on TempDesk Temps view

There is now the facility to show the reason for unavailability for a temp from within the temps view on the tempdesk.

## Wizard to Set-Up Profiles and Users to Support IQXHub Web Services

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## ENHANCEMENTS

### Main WPK Forms that have Multi-Line View names have been widened

The width of column on forms has been extended to prevent it looking cramped and words wrapping. It still wraps those that are extremely long eg Compliance Questionnaire, Compliance Domains and Compliance Documents. However you can drag this over so there is no wrapping and unlike previous versions if you 'save position' (click the iqx icon on the top left of a form) it will now remember the width of the bar, so when you close the form and reopen it, it remembers and displays your chosen settings.

### Restriction of document file types for Compliance



## **Documents**

In Compliance Documents you can drag in any document that is a PDF, DOC, JPG or TIF file. If you try to drag in any other file type you will get an error message.

## **Contact Events for sending a reference in IQX now automatically selects the referee email address**

The contact event for sending a reference in IQX now automatically selects the referee email address.

## **Images taken from phone cameras can be saved in IQX at a specific rotation**

Enable photo jpg files to have new orientation saved.

## **When deleting a Prov Timesheet that has an image attached - offer to resave image in main folder.**

Provisional timesheet images are now stored automatically in the timesheet folder if the provisional timesheet it is linked to is deleted.

## **New Mailmerge field for TempShift/tempshiftplan**

New merge field for tempshiftplan.description available for notification templates.

## **Filter on IQXWeb User Record Rights view**

Filter now on IQXWeb User record rights

## **Make prov timesheet and E-Timesheet colour consistent**

When viewing candidate timesheets the colours now reflect whether it is a provisional e-timesheet or an e-timesheet awaiting authorisation in addition to the provisional and completed timesheets.

## **Changing the order in the Payment allocation screen controlled**



**Payment**

Account: 868 Date: 23/07/2019

Description: Payment Method: Cheque

Our Ref.: Their Ref.:

Amount: 0.00 Unallocated: -3,520.80

Filter: Changing the filter will de-select Allocated records

Type	Our Ref.	Date	Amount	Balance	Allocate	Allocated	Remaining
Invoice	LNT103E	02/12/2011	475.20	475.20		<input type="checkbox"/>	475.20
Invoice	LNT104E	02/12/2011	475.20	475.20	475.20	<input checked="" type="checkbox"/>	.00
Invoice	LNT1057	02/12/2011	1,944.00	1,944.00		<input type="checkbox"/>	1,944.00
Invoice	LNT1072	02/12/2011	2,397.60	2,397.60	2,397.60	<input checked="" type="checkbox"/>	.00
Invoice	LNT108E	30/10/2014	810.00	810.00		<input type="checkbox"/>	810.00
Invoice	LNT109C	16/06/2015	648.00	648.00	648.00	<input checked="" type="checkbox"/>	.00

Auto-allocate Clear allocation Write Off + Post Post Abandon

When entering a payment or allocation, if you select invoices, you will no longer be able to reorder the columns. However a filter has been added to help with your selection. If you had previously selected some invoices, these will clear when you start to type in the filter box. The Total field will then adjust.

## Reducing numbers of SQL Queries at IQX Load Time

The number of SQL Queries at IQX Load Time has been reduced to improve performance.

## Vacancy Copy ShortList

Performance improvement.

## Restrict consultants from editing the state of a candidate

There is now an option to restrict editing of a candidate state. When set the user will not be able to select from the drop down menu of states. This must be set up by System Administrator

## Switchable reference request

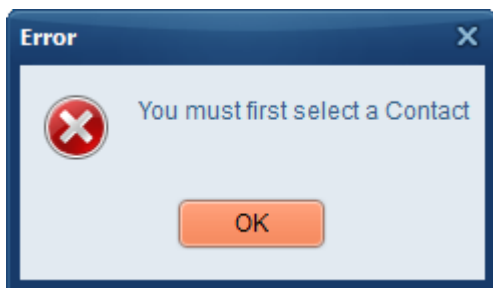
To save consultants time it is now possible to have a reference request template automatically populated in the contact event when sending a reference request through IQX. This must be set up by System Administrator

## Changes to Mail Merge Subscribed/Unsubscribed

There is a Switch for Client Contact Marketing Default to have the ability to force a new Company contact to be subscribed or Un-subscribed. This must be set up by System Administrator

## Warning if making a Contact Event on a Company form when no Contact selected

Failing to select a contact brings up an error message stating - 'You must first select a Contact'. As per below screenshot.



## Copy Shifts - button to ignore Unfilled shifts

Ignore unfilled shifts when Copy Shifts is used on the Temp Desk. This must be set up by System Administrator

## New style filters

A number of forms now have a filter box to allow you to type in and filter your selections more efficiently.

## Allow sending of texts from temp desk processing to unsubscribed candidates

This must be set up by System Administrator

## Prov Timesheet - User switch for Hide Provisional Timesheet Questionnaire

Provisional Time-sheets A new switch has been added which allows hiding of the Provisional Timesheet questionnaire. Go to Maintenance>Users>User layout. Type Hide Provisional and then tick the activate button switch for Hide Provisional Timesheets Questionnaire.



## Deleting a Broadbean advert

When you delete a Broadbean advert it turns red on their Website. In the IQX Vacancy the Broadbean button will change from having a red tick to plain grey scale upon a refresh.

That way you know an advert has expired or has been deleted.

From:

<https://iqxusers.co.uk/iqxhelp/> - iqx

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