



Person

Person , Tempdesks. Adding/removing can be audited

(2.15.11+)

The adding or removing of Temp Desks from a person record can be audited. Additional Temp Desks are added via Person Record - Register - Complete the form including allocating a temp desk.

The audit trail is recorded in the side bar view of the Person record.

Date	Description	When	Login Name	Old Values	New Values	Connection ID
06/11/2015 15:45...	Desk Legal Shifts Added	IVAN	Added			1
06/11/2015 15:45...	Desk Demo - Agency 2 Legal Added	IVAN	Added			1
06/11/2015 15:40...	Desk Demo - Events Shift Co 2 Added	IVAN	Added			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN	removed			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN	removed			1
06/11/2015 12:04...	Employment History added (Internal)	IVAN	Added			1
06/11/2015 10:52...	Tax Code - Brenda Checkley	IVAN	489L			1
06/11/2015 10:52...	NI Letter - Brenda Checkley	IVAN	A			1
06/11/2015 10:52...	NI Updated - Brenda Checkley	IVAN	BB123456D			1

Temp Setup

Employment Period

(2.3.4+)

Person - Employment Period - Start Date is now audited and will appear on the Audit Trail.

To configure the Auditing - Maintenance - Database setup - Audit Items - Search '%start%' - Click the Employment Start Date box



The screenshot shows the iqx system interface. On the left, the 'Accounts' menu is highlighted. The main area displays the 'Person Record' for 'BR Derby'. The 'Audit Trail' table is visible at the bottom, showing changes to the 'Employment Start Date' and 'Employment End Date'.

Description	When	Login Name	Old values	New values
Employment Start Date Updated - Rober...	14/07/2015 13:01	IVAN	1999-10-13	2006-10-13
Employment End Date Updated - Rober...	14/07/2015 13:01	IVAN	2013-04-12	2011-04-12
Employment End Date Updated - Rober...	14/07/2015 12:50	IVAN	2009-04-12	2015-04-12

To Access this feature - Select a client from temp Desk or People - Accounts (side bar) - Audit Trail

The screenshot shows the 'Maintenance - Database Setup' window. The 'Audit Items' table is visible, showing the 'Area' and 'Item' columns. The 'Person' area is selected, and the 'Employment Start Date' item is highlighted.

Area	Item	Audit
Company Contact	Start Date	<input type="checkbox"/>
Person	Employment Start Date	<input checked="" type="checkbox"/>
Placement	Placement Start Date	<input checked="" type="checkbox"/>

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