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Person

Person , Tempdesks. Adding/removing can be audited

(2.15.11+)

The adding or removing of Temp Desks from a person record can be audited. Additional Temp Desks are added via Person Record - Register – Complete the form including allocating a temp desk.

The audit trail is recorded in the side bar view of the Person record.

🍪 Brenda Che					_	_		_ 0	×	
H I P H	- 😂 🎟 I	🔜 🥩 <u>Reports</u>	<u>Register</u>	<u>Delete</u> S	earch 💝	23 📑				
Help Registration Report										
Temp	Division	BR Derby		 Headling 	ne					
010 (0057)	Known As	Brenda		Alert						
CIS (20(⊞Name	Brenda Checkley		Reg. Departments			Construction* (Temp), Events (Temp), Legal (Temp) Legal			
CIS Cards	Available From			Dept. Questionnaire						
Photo		Female 36								
	Home Phone	01385 340033		Nursin	-					
Documents	Day Phone	·			Date of Qualifying					
Compliance	Mobile	07453909998		Qualification Level						
Documents Compliance	E-mail	Brenda@iqx.co.uk		PIN Expiry ⊞Area of Law						
Detail	Payroll Email A									
Equal Opps				+ lest nu	umber for dec					
Modify Screen	Date	✓ to	- Cour	nt .						
Appointment		Beacription	Wite	- Log	in Name O	ia va <mark>ues</mark>	New Values	Connection ID	-	
Davina II Divas	Desk Legal Shi	fts Added	06/11/2015	15:45 IVAI	N Added			1		
Payroll Runs	Runs Dock Domo Agonoy 2 Logal		00/11/2015 15:15N/A		N Added			1		
Warning		vents Shift Co 2 Added	06/11/2015	15:40 IVAI	N Added			1	=	
Chat	Employment His	Employment History (Internal) for McViti		06/11/2015 12:09 IVAN			removed	1		
	Employment History (Internal) for McViti		. 06/11/2015 12:09 IVAN				removed	1		
Mailer Lists	Employment History added (Internal)		06/11/2015 12:04 IVAN		N		Added	1		
AWD Audit Trail	Tax Code - Bre	nda Checkley	06/11/2015	10:52 IVAI	N 489L			1	1 1 1 1 1 1 1 1	
Audit Trail	NI Letter - Brenda Checkley		06/11/2015 10:52 IVAN		N A			1		
	NI Updated - Br	enda Checkley	06/11/2015	10:52 IVAI	N BB1234	456D		1		
L GUIU	-									

Temp Setup

Employment Period

(2.3.4+)

Person - Employment Period - Start Date is now audited and will appear on the Audit Trail.

To configure the Auditing – Maintenance – Database setup – Audit Items – Search '%start%' – Click the Employment Start Date box



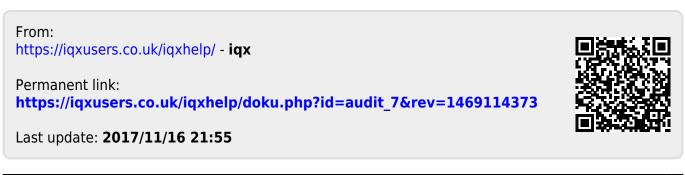
2/2

Auditing the Person Record

Temp	Division	BR Derby		Headline	
	Known As	Roberta	Ē	Alert	
Perm	Name	Roberta Azadian		Reg. Departments	Construction (Temp)
Accounts	State	Secondary Agency		Dept. Questionnaire	Construction
	Available From			∃Job Title	
Contact Events		Female			
Payroll	Home Phone	0131 531 2757		CSCS	No
	Day Phone			CSCS Expiry	
Payroll Address	Mobile			Test number for dec pla	1
Timesheets	E-mail				
Placements	Payroll Email Ad	c		Do not mailmerge UN	
				Location Zone	Any Area
Notes	Address	41 Boswall Terrace, EDINBURGH, E		Emergency Contact I	
2nd Notes	Consultant	VHS		Driving Licence	Full, Clean
Designation		No. 10028		Min Sal	
Documents	Last Updated	10/11/2009 17:25		E Pay Model	
STi Worker Enq	Secondary Age	r	-	Pack Dist	
Employment					
Periods	Date	\$ to \$ Co	ount		
C		Jescription vvr	ien	Login Name U	io values New values
Audit Tr	Employment Sta	rt Date Updated - Rober 14/07/201	15 13	01 IVAN 1999-10	0-13 2006-10-13
Hadify Caroon	стрюутент спо	Date opdated - Robert 14/07/20	0 10	.01 IVAN 2013-04	-12 2011-04-12
Compliance	Employment End	d Date Updated - Robert 14/07/201	15 12	2009-04 2009-04 2009-04	4-12 2015-04-12

To Access this feature - Select a client from temp Desk or People - Accounts (side bar) - Audit Trail

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ndon Update				
Area All	≎ %start%	Search		
Area		ltem	Audit	
Company Contact	Start Date			
Person	Employment	Employment Start Date		
Placement	Placement St	tart Date		
	Area All Area Company Contact Person	Area All \$%start% Area Area Company Contact Person Employment	Area All \$%start% Search Area Item Company Contact Start Date Person Employment Start Date	



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