

Person

Person , Tempdesks. Adding/removing can be audited

(2.15.11+)

The adding or removing of Temp Desks from a person record can be audited. Additional Temp Desks are added via Person Record - Register - Complete the form including allocating a temp desk.

The audit trail is recorded in the side bar view of the Person record.

Date	Description	When	Login Name	Old Values	New Values	Connection ID
06/11/2015 15:45...	Desk Legal Shifts Added	MAN	Added			1
06/11/2015 15:45...	Desk Demo - Agency 2 Legal Added	MAN	Added			1
06/11/2015 15:40...	Desk Demo - Events Shift Co 2 Added	MAN	Added			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	MAN			removed	1
06/11/2015 12:09...	Employment History (Internal) for McViti...	MAN			removed	1
06/11/2015 12:04...	Employment History added (Internal)	MAN			Added	1
06/11/2015 10:52...	Tax Code - Brenda Checkley	MAN	489L			1
06/11/2015 10:52...	NI Letter - Brenda Checkley	MAN	A			1
06/11/2015 10:52...	NI Updated - Brenda Checkley	MAN	BB123456D			1

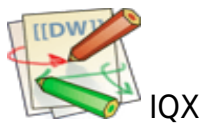
Temp Setup

Employment Period

(2.3.4+)

Person - Employment Period - Start Date is now audited and will appear on the Audit Trail.

To configure the Auditing - Maintenance - Database setup - Audit Items - Search '%start%' - Click the Employment Start Date box



The screenshot shows a software interface with a left-hand sidebar containing various menu items. The 'Accounts' menu item is highlighted with a red box. The main area displays a profile for 'BR Derby' with fields for Name (Roberta Azadian), State (Secondary Agency), Personal (Female), Home Phone (0131 531 2757), and Address (41 Boswall Terrace, EDINBURGH, E). Below the profile is an 'Audit Trail' table with the following data:

Description	When	Login Name	Old values	New values
Employment Start Date Updated - Rober...	14/07/2015 13:01	IVAN	1999-10-13	2006-10-13
Employment End Date Updated - Rober...	14/07/2015 13:01	IVAN	2015-04-12	2011-04-12
Employment End Date Updated - Rober...	14/07/2015 12:50	IVAN	2009-04-12	2015-04-12

To Access this feature - Select a client from temp Desk or People - Accounts (side bar) - Audit Trail

The screenshot shows the 'Maintenance - Database Setup' window. The 'Dictionary of Searchable Data Items' section is active, and the 'Audit Items' table is visible. The search criteria are set to 'Area: All' and 'Item: %start%'. The 'Audit Items' table has the following data:

Area	Item	Audit
Company Contact	Start Date	<input type="checkbox"/>
Person	Employment Start Date	<input checked="" type="checkbox"/>
Placement	Placement Start Date	<input checked="" type="checkbox"/>

html,body,p,div {font-family: "Open Sans","Helvetica Neue",Helvetica,Arial,sans-serif;}

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