



# System Administrator

## (2.3.5+)

In Person records the Audit Trail side bar button has been moved to the bottom of the list.

Visibility of this button can be set up via Maintenance - Users - Roles - Role Group SUPERUSER - Can see Audit Views without Tech Support Role

Group	Role	Search Criteria	Group Assigned
SUPERUSER	Can edit the Division field of a Person or Compa...		<input checked="" type="checkbox"/>
SUPERUSER	Can drag-merge Company or Person records		<input checked="" type="checkbox"/>
SUPERUSER	Can move Contact without Maintenance Role		<input checked="" type="checkbox"/>
SUPERUSER	Can use Document Templates from all branches		<input checked="" type="checkbox"/>
SUPERUSER	Can make Contact Events available to all users		<input checked="" type="checkbox"/>
SUPERUSER	Can see Audit Views without Tech Support Role		<input checked="" type="checkbox"/>

**and** Maintenance - Users - Layout Settings - Role Group - General - Can edit own screen layout.

Group	Setting	Activate	Expires	Notes
GENERAL	Can edit own screen layout	<input checked="" type="checkbox"/>		Allows user to hide s...
USER	Hide All Appointments view	<input type="checkbox"/>		Applies to Person, Co...
USER	Hide All Holiday Pay Buttons	<input type="checkbox"/>		To enter timesheets r...

This feature can be viewed via the Person form - Scroll down the side bar to the bottom of the list.



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