Selection tab

When the search has been completed the results are displayed on the Selection tab.

To highlight records on the selection tab:

- Individually - Hold down Ctrl and left click on the record you want to select or deselect.
- In a block - Hold down Shift and left click on the first and last records in the block.

Creating a stored selection from more than one section.
Searching for candidates by skills from a vacancy.
Looking for records / Keyname look-up.

Back to Online Users Guide
Back to Searching

From:
https://iqxusers.co.uk/iqxhelp/ - **IQX**

Permanent link:
https://iqxusers.co.uk/iqxhelp/doku.php?id=ug9-2&rev=1394540993

Last update: **2017/11/16 21:59**