



Selection tab

When the search has been completed the results are displayed on the Selection tab.

To highlight records on the selection tab:

- Individually - Hold down Ctrl and left click on the record you want to select or deselect.
- In a block - Hold down Shift and left click on the first and last records in the block.

[Creating a stored selection from more than one section.](#)

[Searching for candidates by skills from a vacancy.](#)

[Looking for records / Keyname look-up.](#)

Back to [Online Users Guide](#)

Back to [Searching](#)

From:

<https://iqxusers.co.uk/iqxhelp/> - iqx

Permanent link:

<https://iqxusers.co.uk/iqxhelp/doku.php?id=ug9-2>

Last update: **2017/12/01 16:35**

