Selection tab

When the search has been completed the results are displayed on the Selection tab.

To highlight records on the selection tab:

- Individually - Hold down Ctrl and left click on the record you want to select or deselect.
- In a block - Hold down Shift and left click on the first and last records in the block.

Creating a stored selection from more than one section.
Searching for candidates by skills from a vacancy.
Looking for records / Keyname look-up.

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