



Person, Payroll. "Awaiting NI" added.

(2.15.11+)

Where a candidate has not provided their National Insurance number this can be recorded by using the New 'Awaiting NI' tick box. This function does not transfer to payroll. Contact IQX if needed.

This can be accessed via the Person Selector - Payroll - Scroll down the lower part of the table.

The screenshot shows the IQX software interface for a person's record. The window title is "Brenda Checkley". The interface has a green header bar with navigation icons and a menu bar with options like "Reports", "Register", "Delete", and "Search". Below the header, there's a sidebar with various tabs like "Temp", "Contact Events", "Compliance", "Status", "Get in Touch", "Diary", "Availability", "Requirements", "CV", "Questionnaire", "Perm", "Accounts", and "Compliance". The main area displays the person's details, including "Division: BR Derby", "Known As: Brenda", "Name: Brenda Checkley", "Available From: Female 36", "Home Phone: 01385 340033", "Day Phone: 07453909998", "Mobile: 07453909998", "E-mail: Brenda@iqx.co.uk", "Payroll Email A...", "Social Media", "Headline", "Alert", "Reg. Departments: Construction* (Temp)", "Dept. Questionnaire: Construction*", "Job Title: Civil Draughtsman, Coded Welder", "Key Skills: CSCS", "CSCS Expiry: No", "Test number for dec ...", and "***Person Q'aire***". A red box highlights the "Awaiting NI" checkbox, which is currently checked. Below this, there's a section for "NI/Tax Details" with fields for "Title for Payroll: Ms", "Composite Co Pay Ref", and "No Holiday Pay".

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