Send CVs

refers to:
vacancies form → short list tab

If the candidate wants to be considered for a vacancy, then you may wish to send their CV to the client:

- If the vacancy is not already open, expand it from **Vacancies** Tab.
- Select the **Short List** tab.
- Select the candidate, and click on the **Send CVs** button.
- Complete the Contact Event details. This changes the state to “CVs Sent to Client”.

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