Temp Desk - Placements view

Click on the Placements tab to see the placements.

This is where you manage your group of placed candidates. Timesheets are generated from this list so it is important to only have current placements on this list. All contacts can be made and recorded from this view.

You can view the placements by:

- Active in Period. Candidate placements in this period.
- Awaiting Timesheets for Period. Placment with no timesheets in the period.

To see the placement information, click on the Expand button.

Click the Count tab to see how many Placements are:

- Active in Period.
- Awaiting Timesheets for Period.

Start a Contact Event from here to either recipient – contact or consultant.

From:
https://iqxusers.co.uk/iqxhelp/ - **IQX**

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Last update: **2022/06/06 09:02**