



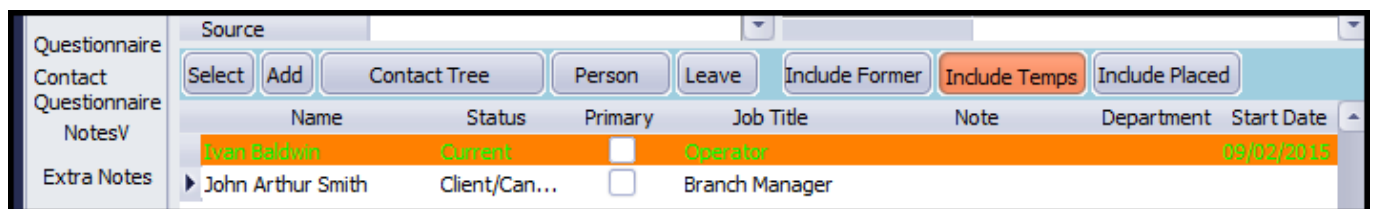
Viewing former employees or temp staff

Refers to:

companies form → selection tab

Click on the **Contacts** filter to view the contacts for this company. You can then use the **Include Former** and **Include Temps** buttons to list the former employees and current temporary staff that have been, or are currently contacts for this company.

(2.16.4+) Temps may be viewed by default. Font and background colours can be assigned to different person states the colours will be visible in the company contact view.



Name	Status	Primary	Job Title	Note	Department	Start Date
Ivan Baldwin	Current	☐	Operator			09/02/2015
John Arthur Smith	Client/Can...	☐	Branch Manager			

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