



How to

- [2.1 Find a Company/Contact Record](#)
- [2.2 Add a Company](#)
- [2.3 Add Further Company contacts](#)
- [2.4 Add further personal details about a contact](#)
- [2.5 Add accounts, etc. details](#)
- [2.6 Complete a Company questionnaire](#)
- [2.7 Complete a Contact questionnaire](#)
- [2.8 Add a Vacancy](#)
- [2.9 Use Contact Events](#)
- [2.10 View Placements](#)
- [2.11 Use Notes](#)
- [2.12 Use Groups](#)
- [2.13 Work with Documents](#)
- [2.14 View Temp Details](#)
- [2.15 View former employees or temp staff](#)
- [2.16 Add a new account code to a company record](#)

[Back to Online User Guides](#)

From:

<https://iqxusers.co.uk/iqxhelp/> - **iqx**

Permanent link:

<https://iqxusers.co.uk/iqxhelp/doku.php?id=ug2-00&rev=1286894234>

Last update: **2017/11/16 21:58**

