

## Placement

The Placement screen now has two new views - AWR Role and AWR Linked Placements - providing that for the placement;

- The Company AWR state is either Not Known or AWR Applies, and
- The Temp is not set in Payroll with an AWR Exemption Reason.

Temp Place	ment of Kevin Dru	mmond as	Secretary at AW	R Applie	s						8
HAPH	🤤 🎟 🐷	Vacancy	Reports	<u>Help</u>	Ě	3 3	3				
Details	Applicant	Kevin Drum	mond			Start Date	e	12/09/2011			
Split	Job Title Secretary		ies, James Scott		Leave Date 07/10/2011 Department Industrial						
Contact Events	Client Department					Consultar	nt	VHS			
Rates	PO Number Contract				Our Ref. Concurrer	nt or Shifts	3243				
AWR Role	Placement Date				Days per	Week	5				
AWR Linked	Override Invoic				Ŧ	<b>⊞</b> Work Pat	tern	MTWTF	09:00	7.5 hours	-
Placements	AWR Role Status		AWR Applies								
Timesheets	Qualified Override		No								
Account Code	Override Starting										
	Pay Rate Notes		For some roles								
Staged Invoices	Holiday Pay Notes		standard								
Questionnaire	Hol Entitlement in Weeks										
Notes	Benefits Notes		n/a								
notes	Bonus Notes		n/a								
Documents	AWR Notes		Extra Pay for some Roles								
Location Map	Directly Employed										

The AWR information is inherited from the Vacancy when the AWR Role is created. If any of the AWR information needs to be changed it must be done on the placement as once the placement is created, changes to the vacancy will not flow through.

If the roles of two or more placements are essentially the same and for the same legal entity the placements will need to be linked.

	Expand	<u>Placement</u>	Other Agency Work	<u>Report</u>	Show Weekly	Details			
	Linked	AWR Status	Company		Job Title	Weeks	Gap	Holidays	Grade
Þ		AWR Appli AV	WR Applies		Secretary	3	5	i	
		AWR Appli AV	WR Applies		Secretary	0	7	,	

To link them fom the placement, go to the **AWR Linked Placements** view.



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Details	Applicant Kevin Urummond			Start Dat	te	12/09/2011		
	Company	AWR Applies, James Scott		Leave Date		06/11/2011		
Split	Job Title	Secretary		Departm	ent	Industrial		
Contact Events	Client Department			Consultant		VHS		
Deter	PO Number			Our Ref.		3243		
Rates	Contract			Concurrent or Shifts				
AWR Role	Placement Date	18/10/2011	-	Days per	Week	5		
AWR Linked Placements	Expand							
Timesheets	Linked	Company	Job	Job Title Sta		End		
Account Code	🕨 🗖 AWI	R Applies	Secretary	10	0/10/2011			

The placement shows you what OTHER placements are available for linking. Tick those that need to be linked to the main (open) placements. *If the Company AWR information is blank, no others will show as available for linking.* 

After Save & Refresh, the Person AWR will now show ONE line for the linked roles and a tick in Linked

Expand	Expand Placement Other Agency Work Report			Show Weekly Details					
Linked	Linked AWR Status Company		Job Title	Weeks	Gap	Holidays	Grade		
	AWR Appli AWR Applies		Secretary	4	5	i			

Go to next page AWR Temp Desk

Go to AWR Menu

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Placement - AWR