Vacancy Record

AWR View

AWR Status	AWR Applies
Pay Rate Notes	parity
Holiday Pay Notes	
Hol Entitlement in Weeks	6.2
Benefits Notes	na
Bonus Notes	na
AWR Notes	Occasional temps at same rate as perms, but more hols
Checked Date	28/09/2011
LE Code	

The AWR settings for new Vacancies are inherited from the Company record but can be edited directly if they differ from the company standard. If the company has no AWR information the vacancy AWR will be blank.
Fields should be updated or altered BEFORE qualification is reached by any temps against that vacancy.
Any time that checks have been made with the client, update the Checked Date.

AWR Status

If the status is blank, Not Known or AWR Applies then, when a shift booking or placement is made for the vacancy an AWR Role record will be made and the fields will appear on the Placement AWR settings.
If the state is **AWR Not Applicable** then the Placement will have **NO AWR or AWR Linked Placement views**.
After a booking, placement or shift exists then use the Person AWR Role to update.

Rate Schemes

There is an extra column, similar to the exiting Grade column, to indicate if a row is to be used for AWR or not: **AWR?** If a Y is entered, the line will be used once the Role is AWR Qualified. If an N is entered, the line will only be used up to the point of AWR Qualification.
A title ending in a question mark meansthat the answer must be Y or N.
Blanks will not look for any match and only one line should use all blanks. Y will find a match and use the line. N will block a lack of match to use that line.

Description	Per	Pay Rate	Total Cost	Charge Rate	Discounted Charge	Margin	Start Date	End Date	Grade	AWR?
Standard	Hours	7.00	8.81	9.00	9.00	2.10 %				N
Standard	Hours	7.00	8.81	9.33	9.33	5.56 %				Y
Time x 1.5	Hours	10.50	13.22	13.00	13.00	-1.66 %				N
Time x 1.5	Hours	10.33	13.00	13.55	13.55	4.04 %				Y
W'End & PB	Hours	8.00	10.07	10.75	10.75	6.33 %				

In the illustration above, line 5 is used without looking for any match and is the default that is used when none of the others match.
Lines 1 and 3 are for NOT AWR Qualified.
Lines 2 and 4 are for when it IS AWR Qualified.

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