



Privacy Setup

Hide data by assigning a certain state to Privacy, and limit access to all but certain roles

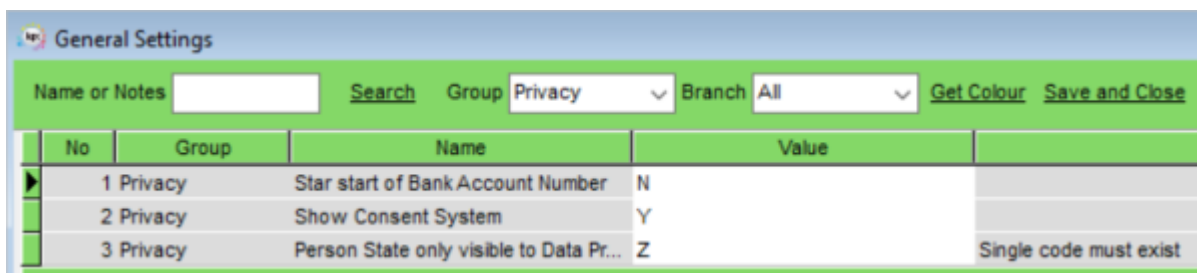
For Person records with Placements and Employments that cannot be purged because of important linked information

The Person record can be called from a Placement - but only the name and registration number are shown and Contact Events are limited in what they can do. Only a Data Protection Manager can see the record in full, and if the candidate wants to be reactivated, change the state back to what is required. It is important that this role is not given out unless the data needs to be seen. We suggest that no-one has it on a day to day basis.

Create a person state to use, so that you can continue to use Archived as a regular state. e.g. Z or # - No Consent GDPR

In General Settings, select Group of Privacy.

- Set Show Consent System to Y
- Add the Person state created



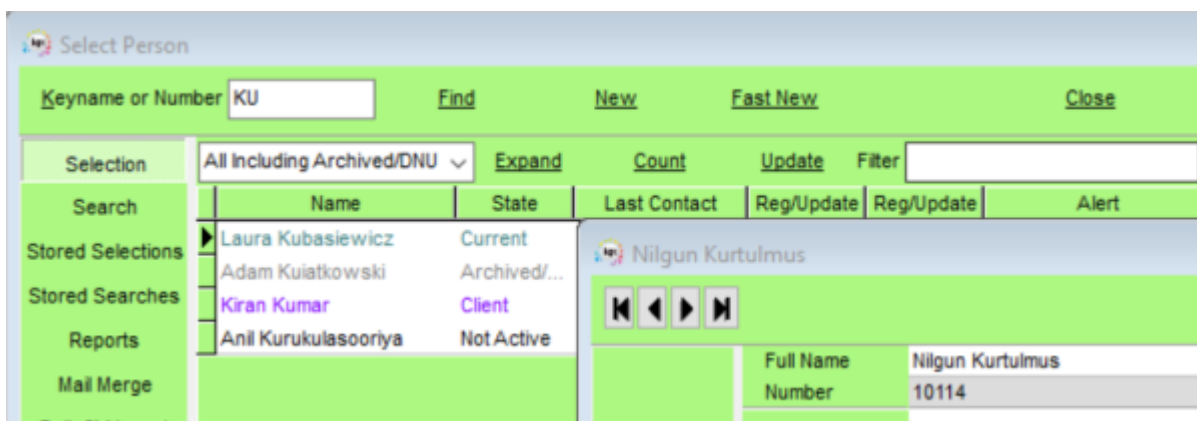
General Settings

No	Group	Name	Value
1	Privacy	Star start of Bank Account Number	N
2	Privacy	Show Consent System	Y
3	Privacy	Person State only visible to Data Pr...	Z

Single code must exist

In Database Functions, Privacy, Hide Person Details - this function will ensure standard users will not be able to get results for the new state, even if searched for explicitly.

Contact IQX for the code, specifying what the code ID is that should be hidden and what role of User should be allowed to see.



Select Person

Selection	Name	State	Last Contact	Reg/Update	Reg/Update	Alert
Search	Laura Kubasiewicz	Current				
Stored Selections	Adam Kulatowski	Archived/...				
Stored Searches	Kiran Kumar	Client				
Reports	Anil Kurukulasooriya	Not Active				
Mail Merge						
Bulk CV Import						

Nilgun Kurtulmus

Full Name	Nilgun Kurtulmus
Number	10114



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