



Desk Top

The Desk Top is the main view to use to see all items that are in progress.

The screenshot shows the 'Desk Top' window with a sidebar on the left containing a 'Daily Work List' menu. The main area displays a table of tasks. The table has columns: Select, Action Date, Time, Consultant, Done, Description, Type, Company, Contact, Candidate, Made, and Pr'ty. The tasks are listed in a table with alternating orange and light green rows.

Select	Action Date	Time	Consultant	Done	Description	Type	Company	Contact	Candidate	Made	Pr'ty
☐	31/08/21		MEENA	☐		C	Eden Brown Ltd.	Armaan Lamber		MEENA 17/08/21 1:5	
☐	12/11/21		MEENA	☐	Class 1	A	10 Group PLC	Meena Brock	Angel Acevedo	MEENA 12/11/21 1:5	
☐	12/11/21		MEENA	☐	Class 1	C	10 Group PLC	Meena Brock	Rio Campbell	MEENA 12/11/21 1:5	
☐	15/11/21		MEENA	☐	HGV	C	10 Group PLC	Meena Brock	Dexter Ball	MEENA 15/11/21 0:5	
☐	13/12/21		MEENA	☐	Driver	P	ABC Contract Se	Taylor Montes	Sophie Anderso	MEENA 13/12/21 1:5	
☐	16/12/21		MEENA	☐	Delivery Driver	A	ABC Contract Se	Lilah Short	Poppy Blooms	MEENA 16/12/21 1:5	
☐	16/12/21		MEENA	☐	Driver	A	Kelway Internati	Molly Daniels	Poppy Blooms	MEENA 16/12/21 1:5	
☐	29/04/22	13:14	MEENA	☐		C			Lolly Cherry	MEENA 29/04/22 1:5	
☐	02/05/22		MEENA	☐	Delivery	C	10 Group PLC	Meena Brock	Simon Alderman	MEENA 02/05/22 1:5	
☐	02/05/22		MEENA	☐	Delivery	C	10 Group PLC	Meena Brock	Bilal Aguilar	MEENA 02/05/22 1:5	
☐	02/05/22	13:40	MEENA	☐	Delivery	A	10 Group PLC	Meena Brock	Megan Brownin	MEENA 02/05/22 1:5	
☐	02/05/22	13:40	MEENA	☐	Delivery	A	10 Group PLC	Meena Brock	Amir Callahan	MEENA 02/05/22 1:5	
☐	02/05/22	13:40	MEENA	☐	Delivery	A	10 Group PLC	Meena Brock	Rio Campbell	MEENA 02/05/22 1:5	
☐	02/05/22	13:40	MEENA	☐	Delivery	A	10 Group PLC	Meena Brock	Derek Cantona	MEENA 02/05/22 1:5	
☐	02/05/22	13:40	MEENA	☐	Delivery	C	10 Group PLC	Meena Brock	Lolly Cherry	MEENA 02/05/22 1:5	

=== Diary Work List === Here you will find all

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