



The Person Record

The Person Record is made up of personal information and job related information. The Temp view is split into two windows - the left window contains the Candidates Personal Information, including and the right window contains their job related information.

The screenshot shows the 'Poppy Blooms' software interface. The left sidebar contains a list of navigation options: Temp (highlighted), Contact Events, Get in Touch, Diary, Shifts, Shift Progress, Availability, Requirements, CV, Questionnaire, 2nd Notes, Online Reference, History, Progress, Company SDS, Placement, Perm, Accounts, and Compliance. The main area is divided into two panes. The left pane shows personal information for 'Poppy Blooms' (Division: IQX Agency, State: Current, Personal: Female 23). The right pane shows job-related information (Headline, Alert, Reg. Departments: Office&Professional (Perm+Temp), Dept. Questionnaire: Office&Professional, Job Title: Accountant, Manager, Legal Sector, Area of Law). Below these panes is a table with columns: Consultant, Contact Type, Date, Time, Contact Summary, Link, and Outcon. The table is currently empty.

From:

<https://iqxusers.co.uk/iqxhelp/> - iqx

Permanent link:

https://iqxusers.co.uk/iqxhelp/doku.php?id=quick_guides_15&rev=1654097930

Last update: **2022/06/01 15:38**

