



Release 2.24.10

If you have custom forms defined in IQX, not all new features may be available to you. Your agency custom forms are shown on Help – About.

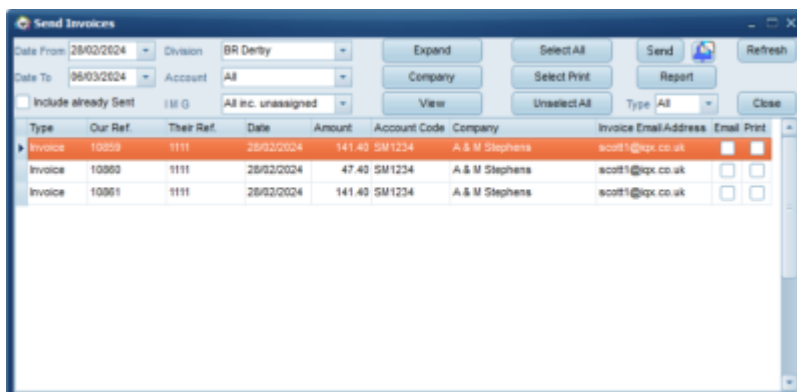
- [Features](#)
- [Enhancements](#)
- [System Administrator](#)
- [Fixes](#)

FEATURES

Send Invoices - attach documents while sending out

You can now send a Notification from the Accounts>Send Invoices view on IQX.

This means if you have to add extra documents, such as a master spreadsheet, when sending out invoices you can do so using the Notification. Requires System Administrator set up.

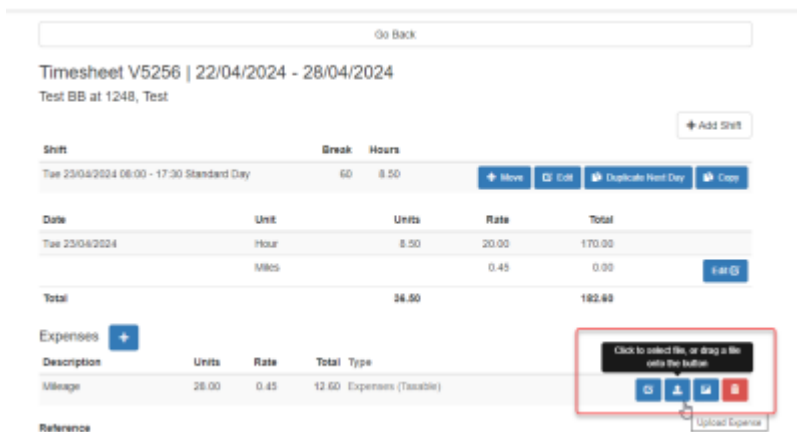


Type	Our Ref	Their Ref	Date	Amount	Account Code	Company	Invoice Email Address	Email Print
Invoice	10959	1111	28/02/2024	141.40	SM1234	A & M Stephens	scott1@iqx.co.uk	☐
Invoice	10960	1111	28/02/2024	47.40	SM1234	A & M Stephens	scott1@iqx.co.uk	☐
Invoice	10961	1111	28/02/2024	141.40	SM1234	A & M Stephens	scott1@iqx.co.uk	☐

Double clicking on "Invoice:" opens the invoice and from within the notification you can add Contact Events, send to others and add additional (global) documents.

E-Timesheet New Features

For Agencies that use online timesheets this has now been extended to enable Candidates to upload images for an Expense Claim as part of their E-Timesheet completed Online. (Requires use of iqxWEB).



Go Back

Timesheet V5256 | 22/04/2024 - 28/04/2024
Test BB at 1248, Test

+ Add Shift

Shift	Break	Hours
Tue 23/04/2024 06:00 - 17:30 Standard Day	60	8.50

+ Move | Edit | Duplicate Next Day | Copy

Date	Unit	Units	Rate	Total
Tue 23/04/2024	Hour	8.50	20.00	170.00
	Miles		0.45	0.00
Total		86.50		182.88

Expenses +

Description	Units	Rate	Total	Type
Mileage	28.00	0.45	12.60	Expenses (Taxable)

Reference

Click to select file, or drag a file into this button.

Upload Expense

Extra Timesheet documents/images can now be viewed from the Tempdesk using the Document button. If you only have the one main image this will work as it did before but if you have two or more when you press on the Document you will be able to view the main document/image as well as any additional ones.



Provisional Timesheets that have Images attached online cannot be deleted unless the images have been saved elsewhere.

For Agencies using the client setting 'Provisional E-Timesheets' which keeps online completed timesheets in the provisional state, a new background colour has been introduced to help with identifying which timesheets have been signed by the client and which have not.

Timesheet Colour Legend

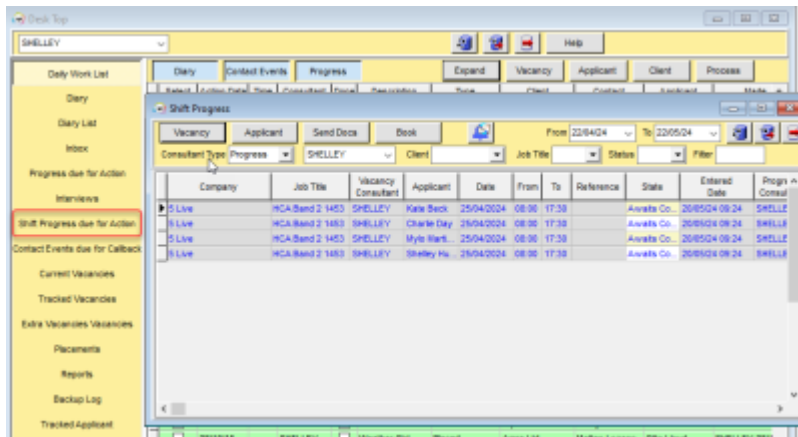
Timesheet
Unfilled
Provisional
E-Timesheet Awaits Completion
E-Timesheet Awaits Client Authorisation
E-Timesheet Awaits Client Signature
E-Timesheet Awaits Agency Authorisation
Finalised
Linked Documents
Missing Linked documents
Incomplete Client Account



Place to manage Shifts in Progress

If enabled there is a new view on the desktop for managing all your shift progress in one place. This is when you add Temps to a Shift Short List or they add themselves via the portal.

Notifications and document packs can be sent from this view as well as booking candidates into shifts or sending rejections.



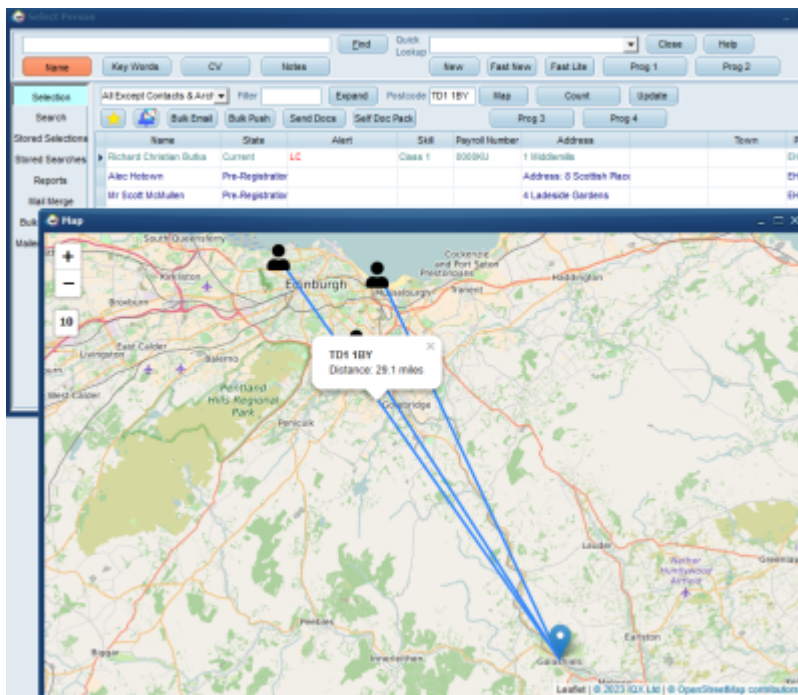
This feature requires system administrator set up.

Postcode Distance on Person and Contact Selectors

A new Postcode field that works in conjunction with the Map button has been added to both the Person and Contact Selectors to enable users to see at a glance the distance between the records in the selector and a specified postcode.

This will allow users to do a search for a specific skill or a specific/partial postcode and then enter a postcode in the new field. When clicking on the map button the postcode entered in the field will be shown by the current location symbol on the map, and the records retrieved from your search will be shown and you can click on the lines to see the distance they are from that postcode.

In the below example I have done a search for people within a specified department where their postcode contains 'EH'. I have then entered the other postcode TD1 1BY into the new field and pressed on the Map button.



Charts - refresh on dashboard

Desktop - Charts, there is a new setting to enable the refreshing of dashboard and homepage data so users can see changes in real time. This requires System Administrator set up.

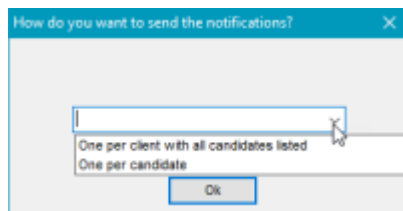
ENHANCEMENTS

Notifications Enhancements

When sending send CVs from the shortlist to a client via a notification a contact event is now logged against the vacancy and the candidate record, previously it would just be logged against the vacancy.

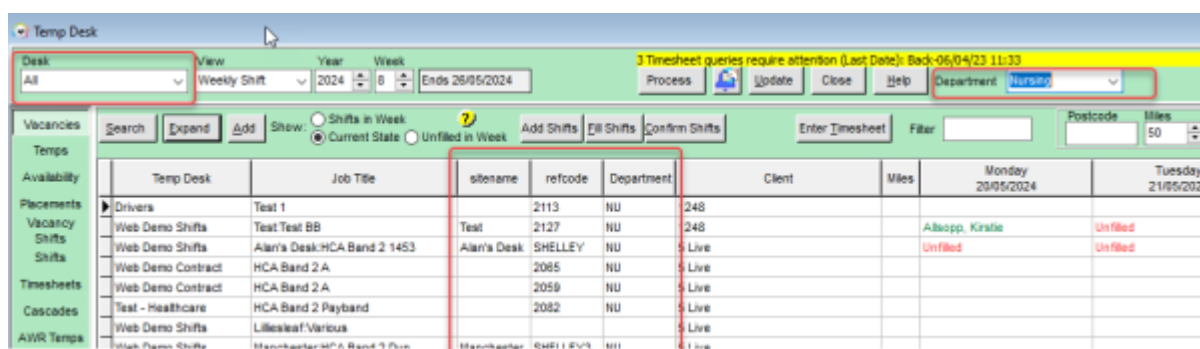
New Notification Custom Field function has been created to bring back more detailed rates from the vacancy, rather than just the headline rate this function can be used to bring back rates that match particular grades.

Client shift confirmations now have the option for sending one notification to the client with all temps listed or one email per temp. If reports are being attached to the notifications then please contact IQX support to have these amended so they work as expected with both methods.



Custom Columns on Temp Desk when All Desks selected

It is now possible to set up custom columns on the Temp Desk that will show when desks are set to All, particularly useful for users completing timesheets across multiple desks. Contact IQX Support for assistance with the function.

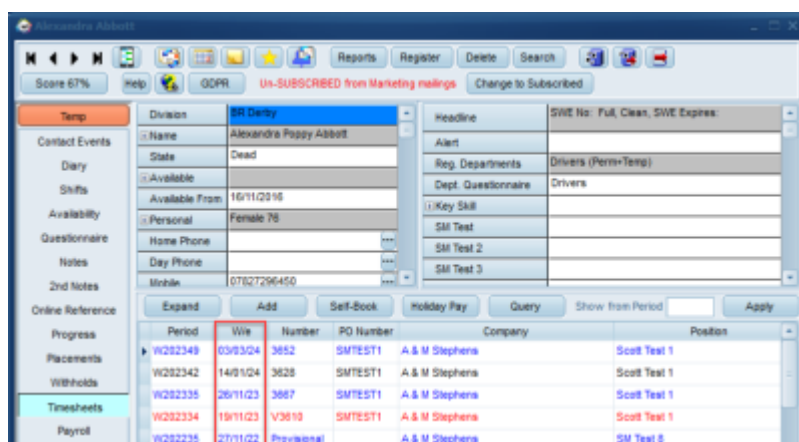


Ability to add alert in fast new wizard

Agencies that use the 'Fast New' person wizard can now add an alert to the record being created.

Week End Column and Date on Candidate Timesheet View

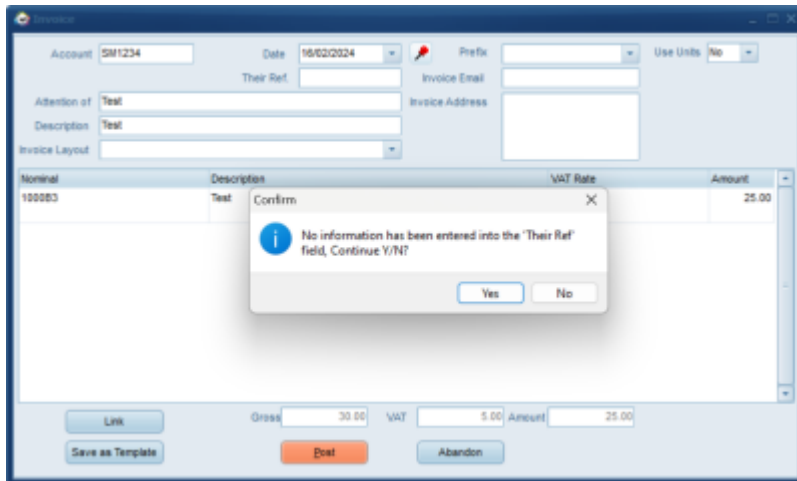
A new week end column has been added to the timesheets view on the Candidate record. This makes it easier to see the week ending date at a glance.





Enforcing Their Ref for a manual invoice

When posting a manual invoice you now get a warning message if you haven't added a Their Ref.

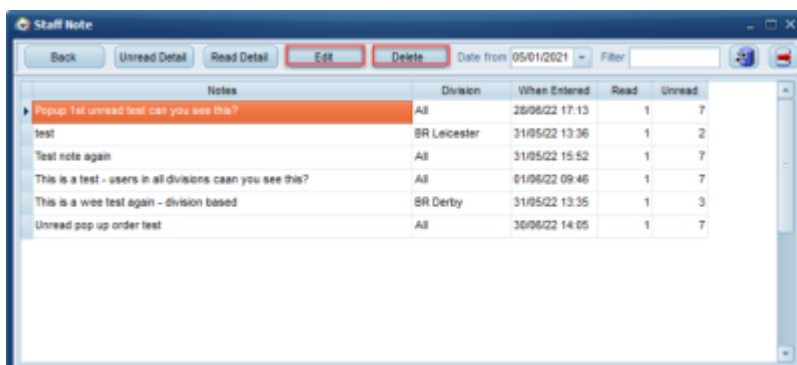


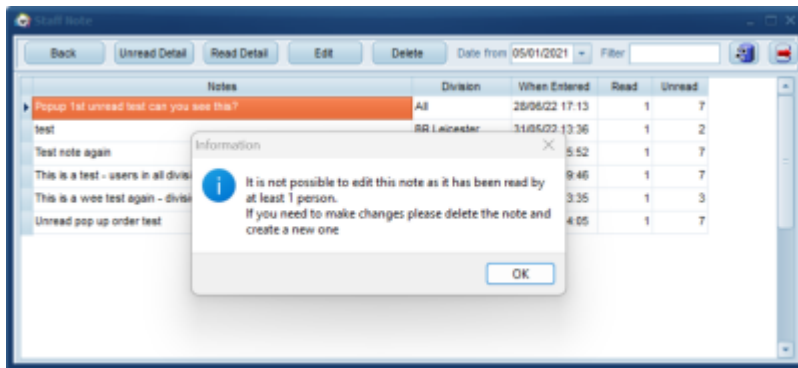
Searching in general settings

For users that have access to Maintenance>General Settings and Maintenance>iqxWEB Setup>General Settings the search box has been removed and been replaced with a filter. This allows for easier searching and allows you to filter on any of the columns shown on screen.

Staff Notes - Ability to Edit and Delete

If you have the user role that allows you to create staff notes new Edit and Delete buttons have been added that will allow you to edit/delete notes that you have created in the 'My Notes' section. If a message has been read by at least one person and you try to edit you will get a pop up advising that you can't edit the note and in those instances you would need to delete and recreate the note.





New jobrunner attribute to SendEmail

A new attribute SendEmail has been created so that rather than sending emails out directly the email will be passed to a table where a job will pick up the emails and can send them out in batches to avoid being flagged as spam.

Broadbean no longer supporting integrated browser

Broadbean no longer support integrated browser so when posting jobs to Broadbean this now opens in an external browser window. All other functionality remains the same, however this needs to be setup by your system administrator.

Additional Programmable Button for Person Record

There is now a 3rd available programmable button on the Person Record. Set up is required, contact IQX Support to discuss.

Fixes

- When going into reports from a person record all files were showing as rtm files, this has been fixed so if it is a job rather than a report the file type will show as xml.
- Fixed issue where there was no invoice ourref/documenttemplateid being created when creating an ad hoc invoice if a template was not selected.
- Transfer batch now set in AccordEmployee table when candidate is P45'd.
- Fixed issue where you could delete a Provisional Timesheet even if you pressed no.
- Fixed SQL error that was coming up when sending Notification after booking shifts via the person diary view.
- Fixed issue with sending Notification Templates not showing when sending from the Placement Selector when none of the templates have a department assigned.
- Fixed in IQXAnywhere the Collabora mail merge picking wrong fields where connectivity was reconnected whilst sending.
- This is a bug fix to make job form images usable in IQXAnywhere and sm-infinity.
- Fixed where job runner was not evaluating field switches.



- Fixed error when unticking new temppayband fields.

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