



Toggle field codes

When opening a document template for an individual letter or mail merge, if the fields are not showing correctly, ie. the toggle field codes are showing instead:

Test document.

Full Name - { DOCVARIABLE app_Name * MERGEFORMAT }

Company name - { DOCVARIABLE com_CompanyName * MERGEFORMAT }

Interview date - { DOCVARIABLE prg_InterviewDate * MERGEFORMAT }

Turn off the toggle field codes by using ALT F9 and this will show the document with the field data showing correctly.

Test document.

Full Name - David Meredith

Company name - A M Best Europe - Rating Services Ltd.

Interview date - 24/03/2014

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New field 'Code' used to filter Timesheet Query Reasons

(2.15.11+)

A new field has been added allowing control over the choice of reasons available to a user when querying a provisional timesheet. Querying a provisional timesheet will allow the timesheet to be referred back for corrections or further approval.

To access this feature: Maintenance – Temp Setup – TS Query Reasons – Insert selected query codes. (alphanumeric works best).



ID	Reason	Order	Code
A	Hours incorrect	1	A
B	Review shifts	2	A
C	Shift cancelled	4	A
D	Awaiting client approval	5	A
E	Person details incomplete	6	A

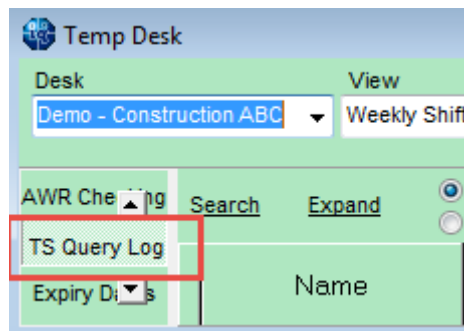
Maintenance - Users - Select User - Insert User's TS Query code.

Field	Value
Name	Ivan Baldwin
Keyname	BALDWIN IVAN
Login Name	IVAN
Job Title	
E-Mail Address	ivan@iqx.co.uk
Short ID	PI
Template for New Users	☐
Not In Use	☐
Leave Date	
Override Form ID	
Startup Form	Desktop x diary
Branch	Nottingham
Division	12345678901234567890123456
Default Department	Drivers
Default Tempdesk	Demo - Construction ABC
Analysis Code	
Nominal Segment (m...	
Report View Level	2000
Report Print Level	2000
Report Export Level	2000
Combo Box Filter	
TS Query Code	A
Inbox Limit	60

Note if the query codes are left blank both in Temp Desk setup and in the user record the user will have access to all TS Query Codes.

To set up the TS Query Log - Maintenance - General Settings - Temps - No 530 - Y.

510 Temps	Work Pattern Start Time	09	
520 Temps	Work Pattern Hours	7.5	
530 Temps	Show TS Query Log	Y	
531 Temps	Timesheet Query image Folder	C:\QX\Timesheets\2014\BR Derby\	Must end



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Last update: **2017/11/16 21:56**

