



Auditing the Person Record

Person , Tempdesks. Adding/removing can be audited

(2.15.11+)

The adding or removing of Temp Desks from a person record can be audited. Additional Temp Desks are added via Person Record - Register - Complete the form including allocating a temp desk.

The audit trail is recorded in the side bar view of the Person record.

Date	Description	When	Login Name	Old Values	New Values	Connection ID
06/11/2015 15:45...	Desk Legal Shifts Added	IVAN	Added			1
06/11/2015 15:45...	Desk Demo - Agency 2 Legal Added	IVAN	Added			1
06/11/2015 15:40...	Desk Demo - Events Shift Co 2 Added	IVAN	Added			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN			removed	1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN			removed	1
06/11/2015 12:04...	Employment History added (Internal)	IVAN			Added	1
06/11/2015 10:52...	Tax Code - Brenda Checkley	IVAN	489L			1
06/11/2015 10:52...	NI Letter - Brenda Checkley	IVAN	A			1
06/11/2015 10:52...	NI Updated - Brenda Checkley	IVAN	BB123456D			1

Temp Setup

Employment Period

(2.3.4+)

Person - Employment Period - Start Date is now audited and will appear on the Audit Trail.

To configure the Auditing - Maintenance - Database setup - Audit Items - Search '%start%' - Click the Employment Start Date box



Temp Division **BR Derby**

Known As Roberta

Perm Name Roberta Azadian

Accounts State Secondary Agency

Contact Events Available From

Payroll Personal Female

Payroll Address Home Phone 0131 531 2757

Timesheets Day Phone

Placements Mobile

Notes E-mail

2nd Notes Payroll Email Ad

Documents Social Media

STi Worker Eng Address 41 Boswall Terrace, EDINBURGH, E

Employment Consultant VHS

Periods Registered No. 10028

Export Date 10/11/2009 17:25

Audit Trail Secondary Age

Date to Count

Description	When	Login Name	Old values	New values
Employment Start Date Updated - Rober...	14/07/2015 13:01	IVAN	1999-10-13	2006-10-13
Employment End Date Updated - Rober...	14/07/2015 13:01	IVAN	2013-04-12	2011-04-12
Employment End Date Updated - Rober...	14/07/2015 12:50	IVAN	2009-04-12	2015-04-12

To Access this feature - Select a client from temp Desk or People - Accounts (side bar) - Audit Trail

Maintenance - Database Setup

Save And Close Abandon Update

Dictionary of Searchable Data Items

Custom Word Merge Fields

Audit Items

Index Server

License

Job Runner Schedule Groups

Job Runner Schedules

Area All %start% Search

Area	Item	Audit
Company Contact	Start Date	☐
Person	Employment Start Date	☒
Placement	Placement Start Date	☒

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