



Person

Person , Tempdesks. Adding/removing can be audited

(2.15.11+)

The adding or removing of Temp Desks from a person record can be audited. Additional Temp Desks are added via Person Record - Register - Complete the form including allocating a temp desk.

The audit trail is recorded in the side bar view of the Person record.

Date	Description	When	Login Name	Old Values	New Values	Connection ID
06/11/2015 15:45...	Desk Legal Shifts Added	IVAN	Added			1
06/11/2015 15:45...	Desk Demo - Agency 2 Legal Added	IVAN	Added			1
06/11/2015 15:40...	Desk Demo - Events Shift Co 2 Added	IVAN	Added			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN	removed			1
06/11/2015 12:09...	Employment History (Internal) for McViti...	IVAN	removed			1
06/11/2015 12:04...	Employment History added (Internal)	IVAN	Added			1
06/11/2015 10:52...	Tax Code - Brenda Checkley	IVAN	489L			1
06/11/2015 10:52...	NI Letter - Brenda Checkley	IVAN	A			1
06/11/2015 10:52...	NI Updated - Brenda Checkley	IVAN	BB123456D			1

Temp Setup

Employment Period

(2.3.4+)

Person - Employment Period - Start Date is now audited and will appear on the Audit Trail.

To configure the Auditing - Maintenance - Database setup - Audit Items - Search '%start%' - Click the Employment Start Date box



The screenshot shows the iqx system interface. On the left, the 'Accounts' menu is highlighted. The main area displays the details for a person record for 'BR Derby'. The 'Audit Trail' section is visible, showing a table of changes.

Description	When	Login Name	Old values	New values
Employment Start Date Updated - Rober...	14/07/2015 13:01	IVAN	1999-10-13	2006-10-13
Employment End Date Updated - Rober...	14/07/2015 13:01	IVAN	2013-04-12	2011-04-12
Employment End Date Updated - Rober...	14/07/2015 12:50	IVAN	2009-04-12	2015-04-12

To Access this feature - Select a client from temp Desk or People - Accounts (side bar) - Audit Trail

The screenshot shows the 'Maintenance - Database Setup' screen. The 'Dictionary of Searchable Data Items' section is visible, showing a table of items and their audit status.

Area	Item	Audit
Company Contact	Start Date	☐
Person	Employment Start Date	☒
Placement	Placement Start Date	☒

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