# Getting Started


- Start up
- How to use IQX Diary and Appointments
- Desk Top
- Company Selector
- Person Selector
- The Person Record
- How to search for a Person
- How to add a new Person
- How to search for a Company/Contact
- How to add a new Company
- How to add and remove Contacts
- Vacancy Record
- Vacancy Selector
- How to make a Contact Event
- How to add a new Vacancy
- How to send CVs to a Vacancy Contact
- IQX Booking Consultant guides (shifts)
- IQX Perms
- Hints and Tips


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Last update: **2022/07/05 13:51**